

AO88 (Delaware Rev. 7/00) Subpoena in a Civil Case

Issued by the
UNITED STATES DISTRICT COURT
DISTRICT OF DELAWARE

RECEIVED

2007 OCT 19 P 1:13

ELIZABETH A. HUOVINEN
 (f/k/a ELIZABETH TAYLOR)

OFFICE OF
 WORKERS COMPENSATION
 STATE OF DELAWARE

V.
 CITY OF WILMINGTON and
 KENNETH BUKWOSKI

Case Number:¹ 07-362 (SLR)

TO: Delaware Department of Labor
 Office of Industrial Affairs, Discrimination Unit
 4425 North Market Street
 Wilmington, Delaware 19802

YOU ARE COMMANDED to appear in the United States District court at the place, date, and time specified below in the above case.

PLACE OF TESTIMONY

COURTROOM

DATE AND TIME

YOU ARE COMMANDED to appear at the place, date, and time specified below to testify at the taking of a deposition in the above case.

PLACE OF DEPOSITION

DATE AND TIME

☒ **YOU ARE COMMANDED** to produce and permit inspection and copying of the following documents or objects at the place, date, and time specified below (list documents or objects):

** SEE ATTACHED *DUCES TECUM* **

PLACE

DATE AND TIME

Biggs & Battaglia, 921 North Orange Street
 Wilmington, Delaware 19801 (302) 655-9677

Monday, November 5, 2007, at 2:00 p.m. *

*Appearance is waived if documents are produced
 on or before above date

YOU ARE COMMANDED to permit inspection of the following premises at the date and time specified below.

PREMISES

DATE AND TIME

Any organization not a party to this suit that is subpoenaed for the taking of a deposition shall designate one or more officers, directors, or managing agents, or other persons who consent to testify on its behalf, and may set forth, for each person designated, the matters on which the person will testify. Federal Rules of Civil Procedure, 30(b)(6).

ISSUING OFFICER'S SIGNATURE AND TITLE (INDICATE IF ATTORNEY FOR PLAINTIFF OR DEFENDANT) DATE

Steven F. Mones, Esquire, Biggs and Battaglia, 921 North Orange Street, Wilmington, DE 19801 (302) 655-9677

ISSUING OFFICER'S NAME, ADDRESS AND PHONE NUMBER

(See Rule 45, Federal Rules of Civil Procedure, Parts C & D on next page)

¹ If action is pending in district other than district of issuance, state district under case number.

Duces Tecum

Pursuant to the attached subpoena, please produce copies of the following documents and records:

1. All documents and written materials of any kind comprising the Department of Labor's file on the charges of discrimination, harassment, and retaliation filed by Elizabeth Taylor (now known as Elizabeth Huovinen).
2. All statements, transcripts, notes, and other written materials of any kind comprising or relating to interviews conducted by or for the Department of Labor in connection with its investigation of the charges of discrimination, harassment, and retaliation filed by Elizabeth Taylor (now known as Elizabeth Huovinen).
3. All reports prepared by or for the Department of Labor in connection with its investigation of the charges of discrimination, harassment, and retaliation filed by Elizabeth Taylor (now known as Elizabeth Huovinen).
4. All documents sent to, or obtained by, the Department of Labor in connection with its investigation of the charges of discrimination, harassment, and retaliation filed by Elizabeth Taylor (now known as Elizabeth Huovinen).
5. All documents and written materials of any kind sent or submitted to the Department of Labor by the City of Wilmington or the Wilmington Fire Department in connection with the Department of Labor's investigation of the charges of discrimination, harassment, and retaliation filed by Elizabeth Taylor (now known as Elizabeth Huovinen).
6. To the extent not included within the scope of the above categories, all documents and written materials of any kind obtained by, submitted to, or generated by the Department of Labor in connection with the investigation of the charges of discrimination, harassment, and retaliation filed by Elizabeth Taylor (now known as Elizabeth Huovinen).

AO88 (Delaware Rev. 7/00) Subpoena in a Civil Case

PROOF OF SERVICE

SERVED DATE 10/19/07 PLACE Wilmington, DE
Delaware Dept. of Labor hand
 SERVED ON (PRINT NAME) MANNER OF SERVICE
Steven F. Mones Attorney for Plaintiff
 SERVED BY (PRINT NAME) TITLE

DECLARATION OF SERVER

I declare under penalty of perjury under the laws of the United States of America that the foregoing information contained in the Proof of Service is true and correct.

Executed on 10/19/07

[Signature]
 SIGNATURE OF SERVER
Wilmington, DE
 ADDRESS OF SERVER

Rule 45, Federal Rules of Civil Procedure, Parts C & D:**(c) PROTECTION OF PERSONS SUBJECT TO SUBPOENAS.**

(1) A party or an attorney responsible for the issuance and service of a subpoena shall take reasonable steps to avoid imposing undue burden or expense on a person subject to that subpoena. The Court shall enforce this duty and impose upon the party or attorney in breach of this duty an appropriate sanction, which may include, but is not limited to, lost earnings and a reasonable attorney's fee.

(2)(A) A person commanded to produce and permit inspection and copying of designated books, papers, documents or tangible things or inspection of premises need not appear in person at the place of production or inspection unless commanded to appear for deposition, hearing or trial.

(B) Subject to paragraph (d)(2) of this rule, a person commanded to produce and permit inspection and copying may, within 14 days after service of the subpoena or before the time specified for compliance if such time is less than 14 days after service, serve upon the party or attorney designated in the subpoena written objection to inspection or copying of any or all of the designated materials or of the premises. If objection is made, the party serving the subpoena shall not be entitled to inspect and copy the materials or inspect the premises except pursuant to an order of the Court. If objection has been made, the party serving the subpoena may, upon notice to the person commanded to produce, move at any time for an order to compel the production. Such an order to compel production shall protect any person who is not a party or an officer of a party from significant expense resulting from the inspection and copying commanded.

(3)(A) On timely motion, the Court shall quash or modify the subpoena if it

- (i) fails to allow reasonable time for compliance,
- (ii) requires a person who is not a party or an officer of a party to travel to a place more than 100 miles from the place where that person resides, is

(iii) employed or regularly transacts business in person, except that, subject to the provisions of clause (c)(3)(B)(iii) of this rule, such a person may in order to attend trial be commanded to travel from any such place within the state in which the trial is held, or

(iv) requires disclosure of privileged or other protected matter and no exception or waiver applies, or

(v) subjects a person to undue burden.

(B) If a subpoena

(i) requires disclosure of a trade secret or other confidential research, development, or commercial information, or

(ii) requires disclosure of an unretained expert's opinion or information not describing specific events or occurrences in dispute and resulting from the expert's study made not at the request of any party,

(iii) requires a person who is not a party or an officer of a party to incur substantial expense to travel more than 100 miles to attend trial, the court may, to protect a person subject to or affected by the subpoena is issued shows a substantial need for the testimony or material that cannot be otherwise met without undue hardship and assures that the person to whom the subpoena is addressed will be reasonably compensated, the court may order appearance or production only specified conditions.

(d) DUTIES IN RESPONDING TO SUBPOENA.

(1) A person responding to a subpoena to produce documents shall produce them as they are kept in the usual course of business or shall organize and label them to correspond with the categories in the demand.

(2) When information subject to a subpoena is withheld on a claim that it is privileged or subject to protection as trial preparation materials, the claim shall be made expressly and shall be supported by a description of the nature of the documents, communications, or things not produced that is sufficient to enable the demanding party to contest the claim.

CERTIFICATE OF SERVICE

I certify that, on this date, one copy of plaintiff's Subpoena Duces Tecum to the Delaware Department of Labor was served, by electronic filing (and one copy by hand), on the following individual:

Gary W. Lipkin, Esquire
City of Wilmington Law Department
City/County Building, 9th Floor
800 N. French Street
Wilmington, DE 19801-3537

/s/ Steven F. Mones
Steven F. Mones (Del. Bar #2611)

October 19, 2007